

EXCERPT FROM SAMRU's 2024 APPROVED BYLAWS

ARTICLE 14

REPRESENTATION EXECUTIVE COUNCIL

14.1 Representation Executive Council Mandate

14.1.1 Acting with authority delegated from the Board, the purpose of the Representation Executive Council is to represent students' interests and to present the Mount Royal University student voice to Mount Royal University, student lobbying organizations, other student governments, municipal, provincial, and federal governments, media, and the public.

14.1.2 Working in the best interests of SAMRU and the members of SAMRU, the Representation Executive Council ensures students' interests are considered and protected during decisions on matters directly impacting students and made by Mount Royal University, student lobbying organizations, municipal, provincial and federal governments.

14.2 Composition of the Representation Executive Council

14.2.1 SAMRU shall have a Representative Executive Council of four Officers elected by the Members to be employed as Representation Executives in the following positions of the Representation Executive Council:

- a) Representation Executive Council President; and
- b) Three Representation Executive Council Vice-Presidents.

14.2.2 The Executive Director or designate sits on the Representation Executive Council in a non-voting capacity.

14.3 Eligibility for Representation Executive Council

14.3.1 The Representation Executives, specifically the Representation Executive Council President and three Representation Executive Council Vice-Presidents, are elected individually by and from the Active Members of the Students' Association as outlined in these Bylaws and pursuant to the Elections Policies.

14.3.2 All candidates to be Representation Executives on the Representation Executive Council must be Active Members of SAMRU in good standing.

14.3.3 All candidates for the Representation Executive Council must be individually bondable and reveal any criminal record prior to nomination.

- 14.3.4 All candidates for Representation Executive Council must be at least 18 years of age and not be an undischarged bankrupt.
- 14.3.5 All candidates for Representation Executive Council positions must have a cumulative Grade Point Average (GPA) of at least 2.5.
- 14.3.5.1 Any candidate who has not previously attended a semester at Mount Royal University is excluded from this requirement for the purpose of their candidacy.
- 14.3.5.2 Proof of academic standing must be submitted to the Chief Returning Officer or the Nominations Committee prior to the ratification of the candidate.
- 14.3.5.3 Proof of academic standing must be submitted to the Speaker of the Board by the end of January for the fall semester, by the end of May for the winter semester, and by the end of August for the spring semester.
- 14.3.6 Any member who has been terminated from a Students' Association operated business or service or has been otherwise sanctioned by the Students' Association will not be eligible for nomination in any Students' Association election for a period of 5 years from when such disciplinary action was ratified.
- 14.3.7 Members of the Representation Executive Council seeking re-election must have received a rating of "Fully Satisfactory" on their most recent performance review from the Board before their nomination for re-election can be considered.
- 14.3.8 All candidates for Representation Executive Council must demonstrate their eligibility for these positions with the Chief Returning Officer before they will be considered properly nominated.

14.4 Representation Executives Employment Conditions

All Representation Executives must, at a minimum:

- a) Be Active members of the Students' Association for the duration of their term in office;
- b) Avoid conflicts of interest and/or conflicts of loyalty that may arise from paid or volunteer work or extracurricular activities. Final determination of such circumstances will be made by the Board;
- c) Adhere to the SAMRU Code of Ethics;
- d) Remain Non-partisan while representing SAMRU.

14.5 Duties of the Representation Executives

The Representation Executives act with the delegated authorization of the Board, with a focus on representation of students' interests to external organizations, including Mount Royal University and various levels of government. In this role, the Representation Executives shall:

- a) Be delegated by the Board as the official medium of communication between the students of Mount Royal University and the University Board of Governors and community;
- b) Advocate, in consultation and cooperation with student lobby organizations in which SAMRU maintains membership, and on behalf of Mount Royal University students, to the federal, provincial and municipal governments;
- c) Maintain full committee membership and participation, serving as Representatives of the Mount Royal University students, on:
 - i. The University's Board of Governors;
 - ii. General Faculty Council of Mount Royal University; and
 - iii. All Mount Royal University committees and boards assigned annually through the Representation Executive Council.
- d) Present the Representation Executive Council's public policy priorities to the Board for approval;
- e) Be involved with or aware of all external representation committees of the Students' Association and all external representation activities of the Students' Association;
- f) Promote the organization's purpose to its members, in the community, and to the media;
- g) Be accountable to the Board for the conduct of the affairs of the Representation Executive Council;
- h) Ensure continuity of students' representation by briefing their successors of work undertaken by committees, boards and lobbying organizations;
- i) Oversee the appointment, training and supervision of Student Representatives on committees and advisory groups requiring student representation;
- j) Perform all other duties as outlined in the Representation Executive's employment contract and/or position description; and
- k) Accept additional responsibilities as delegated by the Board and the Representation Executive Council.

14.6 Representation Executives' Employment Term

14.6.1 Newly elected Representation Executives serve a regular 53 week employment term from April 24 following election until April 30 of the following year.

14.6.2 In the event of a by-election or appointment, the Representation Executive shall serve for the remainder of the current term commencing from the date of election or appointment.

14.6.3 Newly elected or appointed Representation Executives shall receive training and orientation from the Board Speaker, the Executive Director, and the outgoing Representation Executives from the start of their term (April 24) until the end of the outgoing Representation Executive Council members' current term (April 30). During this period, only outgoing members of the Representation Executive Council are entitled to vote. However, the incoming Representation Executives will have speaking rights at Representation committee meetings during this transition period.

14.6.4 Representation Executives are expected to provide two weeks' notice to the Speaker if they wish to resign from their position.

14.7 Discipline and Termination

14.7.1 Representation Executives may be subject to disciplinary action, up to and including termination, if the Board determines by Special Resolution that they have committed any of the following:

- a) A breach of these Bylaws;
- b) A failure to perform duties of their office;
- c) A breach of their obligations to the SAMRU;
- d) A failure to meet or to maintain the eligibility criteria for their position, including:
 - i. Actions that are inconsistent with or unbecoming to their role;
 - ii. Actions that are inconsistent with the established policies of Students' Association; and/or
 - iii. Violation of any terms of the Students' Association's Code of Ethics, confidentiality agreements, or intellectual property agreements.

14.7.2 A Representation Executive's employment term will be terminated if they cease to be a credit student at Mount Royal University.

14.8 Terms Limits for Representation Executive Council

Representation Executives may serve a maximum of four terms on the Representation Executive Council.

14.9 Representation Executive Council Representation and Lobbying Opinions

The Representation Executive Council will ensure representation and lobbying opinions are prepared in writing and available to the Board.

For a full copy of the By-laws, please click [here](#)